

**City of Boston
Registry Division**

REQUEST FOR A CERTIFIED COPY OF A MARRIAGE CERTIFICATE

WHAT TO INCLUDE WITH YOUR REQUEST:

1. Request: Completed Request Form including original ink signature.
2. Payment: Certificates cost \$15.00 for the first copy and \$12 for each additional copy when ordered through the mail. Requests for records prior to 1870 require an additional \$10 research fee on a separate check, and this fee is not refundable. Payment may be made in check or money order payable to "**City of Boston.**"
3. ID: A photocopy of your Identification (Driver's License, State ID, Passport).
4. Return: Please include a self-addressed stamped envelope.

Print out this form and return/mail to:
Registry Division - Marriage
One City Hall Square, Room 213
Boston, MA 02201

***Please Take Note of Restrictions and Special Circumstances**

Number of copies requested: _____

Date of Marriage: _____
Month Day Year

Party A - Full Name including:

First Middle Last / Maiden Name if applicable

Party B - Full Name including:

First Middle Last / Maiden Name if applicable

Person Requesting the Certificate: _____

Relationship of requester to subject(s) named on record: _____

Return Mailing Address: _____

Signature of Requester: _____

Daytime telephone number: _____ - _____ - _____ Email: _____

TAKE NOTE*

If one of the spouses' parents were not married at the time of the child's birth, then the record is restricted. ONLY those listed on the marriage certificate can request a copy and identification will be required to obtain the record.

If you are sending multiple requests for birth, death, or marriage certificates please send individual requests.
One marriage certificate and two birth certificates for events after 1870 would cost: \$15 + \$12 + \$12 = \$39 total.

If we do not have the record we will call and/or return the check in the self-addressed stamped envelope that you have included with your request.

The Registry Division is open weekdays 9am-4pm and closed on Wednesday and Holidays

www.Boston.gov/Registry

617-635-4175